

UCAS – Replying to offers

And how to apply for additional courses on 'UCAS Extra' if you have been rejected or have changed your mind about anything.

When can I reply to my offers?:

- 1. You cannot reply to your offers until you have heard back from all of the courses you applied for.**
2. Once your last decision comes in, UCAS will send an email – as usual – to let you know there's an update.

Where do I go to reply to my offers?

- 1. Log on to Track as per usual.**
- 2. When you log on, this time you will have a deadline shown as to when you must reply to your offers.**
- 3. This deadline is different for different people depending on when your final offer comes in.**

Your deadline could vary anywhere from 1-5 weeks after you receive your final offer so you must be proactive in checking Track regularly, especially if you have had an email about updates.

What do I reply?

- There are the following 3 different types of reply:

1. Firm Acceptance – **this is your first choice.**

- If it's an unconditional offer, the place is yours! So that course provider will expect you as their student and no need to select an insurance/second choice.

- Or if it's conditional on exam results, the place is yours if you meet the offer conditions. So just in case you don't, you then pick an insurance/second offer as a backup – this is your insurance acceptance.

What do I reply?

- There are the following 3 different types of reply:

2. Insurance Acceptance – **this is your second choice.**

- If you're choosing an insurance, go for something with lower offer conditions – make sure it's somewhere you'd still be happy to go to though.
- That way, if your results are lower than expected, you might still meet the conditions at your insurance choice; then you'd have your place confirmed there.
- **Remember, you'll only attend your insurance choice course if you don't meet the conditions of your firm choice, but you do meet the conditions of your insurance.**
- **You can't choose between your firm and insurance when you get your results, so make sure you're happy with which is your firm and which is your insurance before you reply.**

What do I reply?

- There are the following 3 different types of reply:

3. **Decline** – **you'll need to decline any other offers you get.**

- However, if you decide you don't want to accept any of the offers (i.e. decline them all!), you can add more courses in our [Extra](#) service.

(See end of powerpoint for details about Extra).

Summary - Types of reply?

	Scenario #1 This is the most usual.	Scenario #2	Scenario #3
First choice university	Conditional firm – must have higher entry requirements than your second choice.	Unconditional firm	Conditional firm
Second choice university	Conditional insurance – must have lower entry requirements than your first choice.	No need – you are definitely going to your first choice university!	Unconditional insurance – if you miss your first choice entry requirements, you are definitely going to this as your second.

Why must my first choice have higher entry requirements than my second choice?

- In the summer, when you get your results, **you will not be given a choice between your firm and insurance offers** – UCAS doesn't work like that.
- **So... if you get the grades for your firm choice** UCAS will automatically accept you there and give away your insurance choice.
- **OR... if you don't get the grades for your first choice and you do for your insurance choice**, you will automatically be allocated a place at your first choice.
- **So if you have the same grade entry requirements for both your first and second choice it's pointless** – you will either automatically just get your first choice, or if you miss them you will automatically be declined from both.

When must I reply by?

- These are based on when we get the last decision in from your unis or colleges. Check Track to see your personal deadline.

Last decision received on or before...

Means your reply date is...

31 March 2017

4 May 2017

5 May 2017

8 June 2017

8 June 2017

22 June 2017

13 July 2017

20 July 2017

UCAS Step-by-step video guide:

- The following video from UCAS just summarises the above:
- <https://www.ucas.com/ucas/undergraduate/apply-and-track/track-your-application/replying-your-ucas-undergraduate-offers>

What is the UCAS Extra service?

- **UCAS Extra** is a way of applying to additional Universities or different subjects. BUT ONLY IF...
- You have either received no offers from your original five choices. OR.
- If you have changed your mind about the course/subject you wish to study and intend to decline all offers/choices you have

How much does Extra cost?

- Extra is a free service (as long as you originally paid for 5 choices) - available for you to apply to **one course at a time** between 25 February 2017 and early July 2017.
- If Extra is available to you, it'll show up as a button when you [sign in to track your application](#).

How do I add more courses on Extra?

- Search for courses with Extra availability (and opt in to UCAS Media mailings if you'd like to get emails from unis and colleges with vacancies).
1. In our [search tool](#), search or browse for the subject you're interested in and then click 'Show courses in Extra' on the left-hand side of the screen to view a list.
 2. Then get in touch with the university to check they will still consider you.
 3. Then add their details in Track and apply.
- **Please note you will only be able to apply to one course at a time.**

How do I add more courses on Extra?

- If you are then offered a place you want through Extra, you just need to accept it on Track.
- **Make sure you reply by the date shown on Track.**
- Or you can add another choice (one at a time) if you decline the offer or you don't get a decision within 21 days.
- *It might take universities and colleges longer than 21 days to reply – universities and colleges have until midnight on 16 July 2017 to make their decisions – but it's up to you whether to wait or replace them with a different Extra choice.*

How to use Extra – UCAS summary video

- The following video just summarise the main features of Extra:
- <https://www.ucas.com/ucas/undergraduate/apply-and-track/track-your-application/extra-choices>

CLEARING

- If you don't get the results you want for either course on results day. There is always...
- **Clearing** - This is how unis and colleges fill any places they still have on their courses. It's an ideal way for you to find another course.