



Rushcliffe School is an exempt charity and a company limited by guarantee registered in England with the name The Rushcliffe School Academy Trust. The company's registered number is 8128513 and registered office is: The Rushcliffe School, Boundary Road, West Bridgford, Nottingham, NG2 7BW.

Schedule of hire charges for use of school premises

Version 12
Reviewed 5 March 2014

For use with non-school bookings

Accounts Receivable Product Code	Item	Pre VAT	VAT @ 20%	Inc. VAT
SOCCER	Full size Soccer pitch per match (including nets, no changing facilities provided). (2 pitches available)	£30.00	£6.00	£36.00
CRICKT	Cricket pitch, on artificial wicket, per match	£60.00	£12.00	£72.00
CRICNET	Outdoor Cricket Nets, per hour, per lane	£22.00	£4.40	£26.40
CHANGE	Changing room only, no shower. (Must be left clean and tidy otherwise an additional cleaning charge will be levied)	£30.00	£6.00	£36.00
CLASSC	Classroom in C Block, per hour or part	£10.00	Exempt	£10.00
CLASSAB	Classroom in A Block or B Block, per hour or part	£15.00	Exempt	£15.00
HALL	Assembly Hall with stage, per hour or part	£35.00	£7.00	£42.00
LIGHT	Stage lighting system including technician to operate, per hour or part (time charged to include that taken setting up and rigging)	£30.00	£6.00	£36.00
LRCHIR	Learning Resource Centre, per hour or part	£22.00	£4.40	£26.40
SPORTH	Sports Hall rear of A Block, per hour or part	£35.00	£7.00	£42.00
SPORTL	Large Sports Hall, Leisure Centre Block, per hour or part	£35.00	£7.00	£42.00
DRYWIPE	Use of Drywipe Board in classroom. £25 cleaning charge levied if permanent marker pens used.	£10.00	£2.00	£12.00
FLIPCH	Flipchart Easel hire & 1 pad of paper. Please bring your own pens.	£10.00	£2.00	£12.00
TVVID	Data Projector and screen, 2 hours or part	£10.00	£2.00	£12.00
	5% discount for payment in full in advance for series of 5 or more bookings booked at the same time.			
	An extra charge would be made at prevailing rates plus VAT, if a Caretaker is required on call throughout a letting.			

Notes

- Acceptance of bookings is subject to availability, the school's discretion, and to school's costs being covered.
- Bookings are subject to Conditions of Hiring. These are printed on the reverse of the booking form.
- Please adhere to agreed times. Any overrun will be charged at a rate of £15.00 per 15 minutes to cover caretaking and premises costs.
- Special rates may apply during school holidays or bank holidays.
- Charges for the hiring of sports facilities are liable to VAT. Tax rules permit VAT to be waived if sports facilities are booked for a minimum of 10 sessions and paid for in advance.
- The exemption to VAT charges for classrooms applies only for educational purposes. VAT will be levied in all other circumstances.
- Charges may be varied from time to time at the discretion of the Head Teacher or the Facilities & Resources Manager.
- The Governors Finance & General Purposes Committee shall review charges from time to time.