

May 2017

Dear Parent/Carer

Ski Trip Sestriere 2018

I am happy to inform you that your child has a place on next year's ski trip if they would still like to come along. The trip will leave on Saturday 31 March 2018 and return on Sunday 8 April 2018 and will include:-

- Including all bus transfers
- Flights from a midlands airport
- 6 day ski and boot hire
- Helmet hire
- 6 day lift pass
- Ski tuition for 6 days
- Full insurance
- Full board and accommodation
- In-house entertainment
- 2 nights of entertainment away from accommodation.

Payments

Total cost = £1139

To confirm your child's place we will require a deposit of £150 to be paid by the 15 May 2017.

As we are flying the ski company will also need a photo copy of the picture page of your child's passport on record to book the flight. This must also be brought into school by 15 May and handed into reception.

The rest of the payment schedule is as follows:

2nd payment £300 by 14 July 2017

3rd payment £300 by 30 Sept 2017

The final balance must be paid by the 20 January 2018.

Smaller payments can also be paid in between deadline dates.

Please make payments via the Secure Online Payment System at www.scopay.com/rushcliffe. This is also accessible by following links from the School Website under Parent Zone/Online Payments. If you have not previously setup an online account you will need a unique access code which has been issued to each child, please contact the finance team if you require this. Please ensure you select the correct trip in order for us to track the payments. Please do not send cash or

cheques. Further information is available on the school website at <http://www.rushcliffe.notts.sch.uk/index.php/parent-zone/online-payments>.

If you have any further questions or are unable to pay online then please contact the Finance Team via admin.office@rushcliffe.notts.sch.uk.

Cancellation

Charges will be incurred to yourselves should you cancel your child's place on the trip as the contract is made with the Ski company, not Rushcliffe School. This amount may be more than what has already been paid.

Please see the following website for terms and conditions <http://www.halsburyski.com/DownloadFiles/SkiBookingConditions.pdf>.

These losses in some instances are covered by insurance i.e. medical illness or injury which prevents a pupil from going on the trip.

Activities and Supervision

Ski instruction will be given for four hours per day by qualified ski instructors. School staff will supervise the party and are available throughout the day to ensure the safety and good progress of all members of the trip.

The hotel is full board so as well as breakfast and an evening meal, a hot lunch will be provided back at the Hotel. School staff will ensure that members of the group are returned safely to the accommodation.

In the evening, activities are arranged along with the company tour representatives using social facilities in the hotel and local amenities within the town.

A meeting will take place each evening after dinner to pass on information, discuss the day's events, to organise evening activities and to plan the following day. It is expected that all pupils take part in the evening activities.

Safety and conduct

It is the prime intention of the staff organising and accompanying the party to ensure that everyone both enjoys and learns from their time away from home. The staff will do everything possible to maximise each child's skiing progress and to ensure safety at all times.

However, it must be remembered that skiing does involve a certain amount of risk and as such, your child may sustain an injury whilst skiing. School staff and instructors will work to minimise the potential risk, although it cannot be ruled out completely.

Passports

Students will be travelling on their own individual passport so a current passport will be needed for the dates of travel and this must have at least 6 months remaining after

the return date. This will be collected before the trip and will be looked after by staff for the duration of the visit.

Medical Matters

Everyone will have full medical insurance included in the cost of the trip for emergency treatment. Please ensure your child has a European Health Insurance Card (EHIC) as this will be collected with passports prior to departure. Please ensure that the card is valid for the time of travel.

Finally

Later on in 2017 you will receive a detailed brochure that will contain answers to many questions you might have regarding clothing etc. In addition, there will be an information evening in early 2018.

As with any school journey a student may be removed from the trip if they fail to meet the school's expectations with regard to behaviour, in the run up to the event. Should your child be withdrawn from the trip, all payments, including the deposit, will be non-refundable, subject to the terms of the school's travel insurance.

In the meantime, should you have any questions regarding the trip, please do not hesitate to contact School.

Yours sincerely

Mr Woodward

Mr R Woodward